

Covington Middle School Fine Arts Academy Cell Phone & Electronic Device Policy and Guidelines 2017-2018



These guidelines are designed to ensure a safe and respectful learning environment



Cellular Phones and Electronic Devices: Students are permitted to possess a personal cell phone; however, these devices must remain turned off and out of sight during the instructional day unless they are being used for approved instructional purposes. Cell phones must not be seen in students' hands at any time (this includes cafeteria and recess). Earphones must be taken off and be placed out of sight during school hours.

Additionally, students shall not possess any tele-communications devices during a testing period. The use of cell phones or any device capable of capturing images is strictly prohibited in locker rooms or restroom areas while at school or at a school-related or school-sponsored event.

If a student uses a telecommunications device without authorization during the school day, the device will be confiscated. The parent may pick up the confiscated item from the assistant principal and for a fee of \$15.00 payable by cash (exact amount is required). After the third confiscation, cellular phones, paging devices, or any other electronic device will be held until the end of the **semester** and must be picked up by a parent. For more information regarding appropriate use and expectations, please refer to the BYOD (Bring Your Own Device) form and AISD standards that are sent home at the beginning of the year.

Confiscated telecommunications devices that are not retrieved by the student or the student's parents will be disposed of after the notice required by law. [See policy FNCE.] In limited circumstances and in accordance with law, a student's personal telecommunications device may be searched by authorized personnel. [See Searches on Page 52-*Student Code of Conduct* and policy FNF.]

**Parents needing support with cell phone policy concerns may contact our
Counselors, Assistant Principals, or Parent Specialist.**

In limited circumstances and in accordance with law, a student's personal telecommunications device may be searched by authorized personnel.

Disciplinary action may result, depending upon the nature of the violation, or for continual or repeated disregard of the cell phone policy.

Beginning in August, ALL students will read and sign a copy of our cell phone policy (during their Success Class) which also outlines appropriate use and further consequences.

If a teacher brings a student's cell phone to the office, the following will happen.

1. The teacher will sign in the cell phone in the log and rubber band the student's name to the phone.
2. Mrs. Tongoun will add the date and the student's name to the online log.
3. The student or the parent may pick up the phone after paying a fine of \$15
4. If the phone has been taken up multiple times, additional consequences may apply, including, but not limited to a \$15 fine, 48 hour hold, or the requirement that a parent pick up the phone at a designated time in the future. These consequences will be determined by an administrator.