

## Covington Middle School Family/Parent Engagement Policy



It is the belief of the Covington Learning Community of teachers, staff, students, and parents that our children's learning is optimized when the school community forms a collaborative partnership to support student learning in the school and in the home. To facilitate and strengthen this partnership, the teachers, administrators, and staff at Covington MS Fine Arts Academy will provide parents and families with both school-based and home-based opportunities to engage in the educational process. The faculty, parents, staff, and community members of Covington shall develop and agree upon a written policy for family and parent engagement during the development and review of the campus improvement plan.

- I. The Family/Parent Engagement Policy will be distributed during the first six weeks of the school year. Back to School Night will include information regarding Covington's participation in federal Title I funding and guidelines related to this program, including a parent's right to know about the certification of their child's teacher, school-wide achievement, and school-home partnership through a Title I Home-School Compact.
- II. The school staff will establish a two-way communication process with parents and families regarding their children's academic progress. This shall include, but not be limited to progress reports, report cards, telephone, notes, campus and school-wide newsletters, campus website, electronic mail, digital online learning connections, digital Parent Cloud, student agendas, conferences, and campus classroom visitations.
- III. The school will make every effort to communicate with parents in a language that is understandable. Communication with parents may include, but not be limited to homework, telephone calls, phone messenger robo calls, exterior marquee, electronic mail, social media, meetings, and trainings, as well as the specific academic venues referenced in item II.
- IV. Covington Middle School will discuss the Title I program in an annual meeting during the first six weeks of school (funding and guidelines related to this program, including a parent's right to know about the certification of their child's teacher, school-wide achievement, and school-home partnership through a Title I Home-School Compact).

- V. Parent meetings and activities to inform and connect families with the school will be held throughout the school year either in the evenings, in conjunction with family and community events, or during the school day, all communicated via email, phone messenger, and/or flyers.
- VI. Parents will be given the opportunity to provide input and make recommendations regarding the Campus Improvement Plan, the Title I program, and the Family/Parent Engagement Policy through the CAC, surveys, and/or at parent meetings.
- VII. During the first six weeks of school, parents will be provided information regarding the school's curriculum, types of academic assessment used to measure student progress, and proficiency levels students are expected to meet. Information about individual student's academic services, as documented in the AISD electronic Child Study System, will be shared with parents at any conference, and parents will be provided with the opportunity to provide input and ask questions about student progress and needs.
- VIII. In order to meet the changing needs of our school, the Family/Parent Engagement Policy will be reviewed/updated during the annual Campus Improvement Plan process, according to the district timelines.